

## Tuition and Fee Advisory Board of the University of Oregon Meeting Summary | October 9, 2018

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The 2018–2019 Tuition and Fee Advisory Board (TFAB) of the University of Oregon met at the Miller Room (107) in the Erb Memorial Union on the UO's Eugene campus on October 9, 2018. Below is a summary of the meeting; documents reviewed during the meeting are available [online](#).

**Attending:** Odalis Aguilar (guest), Jim Brooks, Imani Dorsey, Maria Alejandra Gallegos-Chacon, Emily Halnon (guest), Tova Kruss, Stuart Laing, Kevin Marbury (co-chair), Jamie Moffitt (co-chair), J.P. Monroe, Chris Murray, Ryan Nguyen (guest), Sarah Nutter, Philip Scher, Doneka Scott, Kathie Stanley, Janelle Stevenson, Janet Woodruff-Borden

**Staff:** Debbie Sharp (Office of the VPFA)

**Welcome and introductions.** Co-chair Kevin Marbury, vice president for student life, welcomed the group and invited all participants to introduce themselves. The 2018–2019 TFAB membership list is available [online](#); all meetings are open to non-members.

**Charge.** Co-chair Jamie Moffitt, vice president for finance and administration/chief financial officer, walked the group through the [TFAB Guiding Principles document](#). She provided the charge to the group, explaining that TFAB is an advisory group to the president, who makes recommendations to the Board of Trustees, which is responsible for decisions regarding tuition. If the Board decides to raise undergraduate, resident tuition by more than 5%, this decision would need to be approved by the Higher Education Coordinating Committee (HECC). Moffitt explained that TFAB reviews all proposals for graduate tuition increases, mandatory fee increases, housing cost increases, and major course fee increases. The advisory group is also responsible for generating a recommendation on undergraduate tuition rates.

**Calendar.** Moffitt discussed the [anticipated TFAB meeting calendar](#) for the year, explaining that the October and November meetings will focus on background budget and cost information, and will also provide members with time to prepare for the student forum(s). Moffitt guided TFAB members through the rest of the calendar, including weekly meetings in January and early February for the student forum(s) and reviewing fee proposals.

Moffitt noted that the President has made a change to the tuition proposal schedule for this year given the significant uncertainty facing the institution. This coming year will be a challenging year as PERS rates are going up significantly and many important revenue and cost factors including state appropriation, enrollment projections, as well as several labor contracts will not be complete when tuition needs to be set. For this reason, and to avoid having to set a very large initial resident undergraduate tuition rate, the President has asked that TFAB wait to provide him with a recommendation about resident undergraduate tuition rates until early May, when better information should be available about (1) May enrollment deposits / projected enrollment, and (2) likely state appropriation levels. See [President Schill's September 21, 2018 memo to the Board of Trustees](#) for more details.

In early February, TFAB will make recommendations to the President related to graduate tuition, mandatory fees, housing costs, significant course fees, and non-resident, undergraduate tuition rates. The advisory board will continue to meet in March, April, and May and—using enrollment and other information available during that time period—will develop recommendations for the president regarding resident undergraduate tuition in early May. The President will then go through normal campus processes to review the advice and counsel of TFAB, receive feedback from the campus community, and provide the Board with a recommendation related to undergraduate resident tuition rates in early June.

**Historical and comparative information.** J.P. Monroe, director of institutional research, Office of Institutional Research, provided an overview of the historical and comparative data regarding the relationship between the amount of resident tuition and mandatory enrollment fees charged by the UO and the amount of state appropriation that the Higher Education Coordinating Commission (HECC) allocates to the UO. He also provided other detailed historic and comparative data for the advisory board. This information is available [online](#).

**Budget information.** Moffitt gave a brief overview of the UO budget structure, explaining the distinction between the education and general (E&G) funds and other funds. The overview is available [online](#).

**Adjournment.** The meeting adjourned at 1:30 p.m.